

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, October 28, 2019– 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the October 28, 2019 regular meeting of the DeForest Area School District's Board of Education to order at 6:01 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Sue Esser, Linda Leonhart, Jeff Miller, and Steve Tenpas. Absent were: Brian Coker, Spencer Statz and Gail Lovick . Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Jeff Miller recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Esser, seconded by Brunelle, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board of Education may convene into Closed Session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) {Establish parameters for the sale of Morrisonville Elementary School}</p>
4.	<p>Convene into Closed Session</p> <p>Miller moved, Leonhart seconded, to move into closed session at 6:04 pm. The motion was adopted by the following vote: Aye –Berg, Esser, Leonhart, Miller, Tenpas, and Brunelle. Naye – None. Absent – Coker, Lovick, Statz.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(e) {Establish parameters for the sale of Morrisonville Elementary School}</p>
5.	<p>Reconvene into Open Session</p> <p>On a motion by Esser, seconded by Brunelle, and passed by a unanimous show of hands the Board of Education reconvened into open session at 6:31 pm.</p>
6.	<p>Further discussion or action related to Closed Session business</p> <p>On a motion by Miller, seconded by Leonhart, the DeForest Area School District Board of</p>

	<p>Education voted to set the list price for the sale of Morrisonville Elementary School at a price of \$349,900. The motion passed by a unanimous voice vote.</p>
7.	<p>Showcasing Schools</p> <p>A. Recognition of Cecile and Samantha Fuchs - WIAA State Tennis Championship winners</p> <p><u>Discussion:</u> Tennis Coach Kristin Pachal, introduced Cecile and Samantha Fuchs. The girls had an undefeated season finishing with a 39-0 record going on to win the WIAA Division 1 State Doubles Championship. The Board congratulated the girls on their accomplishment.</p>
8	<p>Board Education</p> <p>A. Referendum Project Update</p> <p><u>Discussion:</u> Superintendent, Eric Runez gave an update on the referendum projects. The middle school fields will be renovated this fall, teacher teams are touring other schools to help inform programming for the Intermediate School, and the Community Open House is scheduled for November 18.</p> <p>B. Presentation of Professional Development Plan to support student achievement (Director of Instructional Services, Rebecca Toetz &amp; Director of Administrative Services, Pete Wilson)</p> <p><u>Discussion:</u> Director of Instructional Services, Rebecca Toetz and Director of Administrative Services, Pete Wilson reported on the Professional Development Plan that is in place to support student achievement. Key focus areas are equity, literacy, and engagement. They explained the work of the two Data Awareness Teams, representing Grades K-8 and Grades 9-12. The Data Awareness Teams are teacher leaders who are being trained throughout the year to understand the data systems in place, clarify questions on data and identify the high yield data points. Those team members then work with their teams to explain the role of data in the PLC process, how to use iReady reports and tools to plan for instruction and intervention, and work through the PLC process to support student engagement. The coaching provided by the Data Awareness Teams also encourages job embedded professional development. Administrators will assist in observing and providing feedback to teachers on engagement in teaching - calibration, consistency and teacher efficacy.</p>

9.	<p>Board Business &amp; possible Board action</p> <p>A. Presentation and possible approval of OE-5, Financial Planning Monitoring Report (Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips)</p> <p><u>Discussion:</u> Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips presented the monitoring report for OE-5, Financial Planning as in compliance.</p> <p>On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to accept OE-5, Financial Planning Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.</p> <p>On a motion by Miller, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve OE-5, Financial Planning Board Policy Monitoring Report, as presented, in compliance. The vote passed with a unanimous voice vote.</p> <p><i>Summary Statement: The Board of Education appreciates the management and excellent financial planning that benefits the community and it's taxpayers, as evidenced by the strong S&amp;P bond rating. The Board looks forward to further discussion about suggested revisions to indicators at a future Board retreat.</i></p> <p>B. Presentation and final approval of 2019-2020 Annual Budget and tax levy certification (Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips)</p> <p><u>Discussion:</u> Director of Business &amp; Auxiliary Services, Kathleen Davis presented the final 2019-2020 Annual District Budget and tax levy certification. Aid has been certified by the state. The equalization aid amount was higher than the previous estimate from July. The additional aid will have a positive impact on the tax levy resulting in a \$0.05 reduction from the October 14th mill rate estimate. The proposed mil rate is \$11.64, \$1.60 higher than the \$10.04 mil rate from 2018-2019. The total levy presented is \$32,908,862. The general operating budget presented is \$44,846,305.</p> <p>On a motion by Miller, seconded by Esser, the DeForest Area School District Board of Education voted to approve the 2019-2020 Annual Operating Budget of \$44,846,305 and certify the tax levy at \$32,908,862, resulting in a mil rate of \$11.64. The motion was approved with a unanimous voice vote.</p> <p>C. Discussion and possible action to appoint a District designee to serve as representative of the Board of Education during the sale process of Morrisonville Elementary School</p> <p>On a motion by Tenpas, seconded by Brunelle, the DeForest Area School District Board of Education appointed Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips, as District designee to serve as representative of the Board of Education during the sale process of Morrisonville Elementary School The motion passed with a unanimous voice vote.</p>
10.	Public Input - None.

11.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - October 14, 2019</p> <p>B. Approval of revisions to indicators for Board Policy Monitoring Reports</p> <p>Tenpas made a motion, Esser seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
12.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>Appointments: Gary Scholze - Educational Assistant DMS - new position</p> <p>Reassignments: Jennie Thiel - Recess/Lunch Monitor WES to Educational Assistant WES - new position</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 201628-201682, 192000606-192000739, 201900199 - 201900205</p> <p>Leonhart made a motion, Brunelle seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
13.	<p>Linkages - Sue Esser was contacted by the Appleton School District regarding the Coherent Governance model. The High School play is coming up on November 7-9. Leonhart is in communication with administration regarding school gardens.</p>
14.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>
15.	<p>Future Agenda Items</p>
16.	<p>Board Debrief</p>
17.	<p>Adjourn</p> <p>The Board of Education adjourned at 7:42 pm on a motion by Brunelle, seconded by Tenpas, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>